



VXI 10-POINT SAFETY PLAN

1. We encourage remote working whenever possible.
2. We enforce 6-foot social distancing - including public spaces, our workstations, elevators, etc. This includes patrolling the areas with security personnel.
3. We enforce a policy of no contact or congregating.
4. We provide daily education on preventative measures, including hand-washing and coughing protocols, health messaging, displaying CDC collateral prominently, etc.
5. We maintain open, ventilated work environments where possible, including open doors and windows when applicable and 6-foot spacing in team huddles.
6. We have launched technology-based meetings, using monitors for messaging previously done face-to-face and videoconferencing when applicable.
7. We perform twice-daily cleaning and sanitation of all spaces, including workstations, cubicles, tabletops, railing, work equipment, bathrooms and more.
8. We have distributed face masks to employees.
9. We perform health checkups for any person entering the building, including thermal scans where applicable.
10. We perform daily site health tracking and reporting.

